

Report of Principal Corporate Governance Officer

Report to the Leader of Council

Date: 18th May 2017

Subject: Executive Arrangements 2017-18

Are specific electoral wards affected? If yes, name(s) of ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, access to information procedure rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Summary of main issues

1. At the Annual Meeting of Council, which is to take place on 25th May 2017, the Leader is required to present details of
 - the names, addresses and wards of the Executive Members;
 - the names of Deputy Executive Members and Support Executive Members;
 - the extent of authority of the Executive Board;
 - the extent of any authority delegated to individual Executive Members;
 - the terms of reference and constitution of such executive committees as the Leader appoints and the names of Executive Members appointed to them;
 - the nature and extent of any delegation of executive functions to Community Committees, the Health and Wellbeing Board, any other authority or any joint arrangements and the names of those Executive Members appointed to any joint committee for the coming year; and
 - the nature and extent of any delegation to officers.
2. This report sets out details of the documents within the Constitution which incorporate the Leader's Executive Arrangements for the Leader's consideration.

Recommendations

1. The Leader is requested to approve the executive arrangements set out in the documents attached with effect from 25th May 2017.

1. Purpose of this report

- 1.1 This report sets out the Leader's executive arrangements for the 2017/18 Municipal year.

2. Background information

- 2.1 There is no relevant background information.

3. Main issues

- 3.1 The executive arrangements are set out in Part 3, Section 3 of the Council's Constitution. Each document is detailed below together with any recommendations in relation to amendments to be made.

Section 3A: Responsibility for Executive Functions.

- 3.2 Sets out the name, address and ward details of the Leader, her deputies, and the Executive Members appointed by her.

Section 3B(a-c): Executive Members Portfolios

- 3.3 Set out the details of the eight executive portfolios and details of responsibility in relation to the executive functions of Directors. Also details those Members appointed by the Leader as Deputy Executive Members and Support Executive Members.

- 3.4 Amendments to the wording of the Executive Member Portfolios reflect the focus and priorities of the administration.

- 3.5 Minor amendments to the Executive Members Oversight of Officer Executive Delegations reflect changes to the wording of the Officer Delegation Scheme described below.

Section 3C(a-d): Executive and Advisory Committees' Terms of Reference

- 3.6 Set out the Terms of Reference for Executive Committees, and the executive functions of Community Committees and Advisory Committees which are appointed by Full Council.

- 3.7 No amendments are made.

Section 3D(a-b): Community Committee Executive Delegation Scheme and Community Committee Champions

- 3.8 Set out executive delegations to Community Committees and details of the appointment, roles and responsibilities of Community Committee Champions.

- 3.9 No amendments are made.

Section 3E(a-l): Officer Delegation Scheme (Executive Functions)

- 3.10 Set out the Leader's delegations to Directors in relation to Executive functions. These functions are in turn sub-delegated through those Directors' sub-delegation schemes to officers of suitable experience and seniority.

- 3.11 Minor amendments are made to the delegations to the Director of Communities and Environment to reflect changes in language to describe environmental management (function 8), and to clarify the breadth of function in respect of waste (function 10).

- 3.12 A minor amendment is made to the delegation to the Director of City Development to clarify the economic nature of inward investment (function 6).

Section 3F: Executive Delegations to Other Authorities

- 3.13 Sets out delegations of Executive functions made by the Executive to other authorities.
- 3.14 An amendment to the delegation to Sheffield City Council reflects the fact that housing functions sit with the Director of Resources and Housing following structural reorganisation.

Section 4: Joint Arrangements

- 3.15 Sets out details of joint arrangements in respect of Executive functions, and the Members appointed to those by the Leader, alongside joint arrangements entered into by the Council.
- 3.16 An amendment shows that the Executive Member for Children and Families is appointed by the Leader to the West Yorkshire Adoption Joint Committee.

4. Corporate considerations

4.1 Consultation and engagement

- 4.1.1 The Leader has consulted Members of her Executive Board and of Corporate Leadership Team as appropriate in relation to the proposed arrangements.

4.2 Equality and diversity / cohesion and integration

- 4.2.1 There are no implications for this report.

4.3 Council policies and best council plan

- 4.3.1 Publication of the Executive Arrangements within the Constitution is in line with the Council's Corporate Governance Code and Framework in addition to furthering the Council's value of being "open, honest and trusted."
- 4.3.2 Through the arrangements set out the Leader aims to support the Best Council Plan and the Council's ambition to be the best city in the UK.

4.4 Resources and value for money

- 4.4.1 There are no implications for this report.

4.5 Legal implications, access to information, and call-in

- 4.5.1 The presentation of the Leader's executive arrangements at Council, and their inclusion in the Council's constitution satisfy the legal requirements in relation to the publication of executive arrangements.
- 4.5.2 As this report supports a decision of the Leader in relation to executive arrangements it is not eligible for Call In.

4.6 Risk management

4.6.1 There are no implications for this report.

5. Conclusions

5.1 The Leader is required to submit her executive arrangements for the 2017/18 municipal year to the Annual Council Meeting.

6. Recommendations

6.1 The Leader is requested to approve the executive arrangements set out in the documents attached with effect from 25th May 2017.

7. Background documents¹

7.1 None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.